

Minutes
Regular Council Meeting
3 South Main Street
Thornville Ohio
July 27, 2015

Council Members Present:

Heidi Robinson, Council President
Lynne Snider
Dale Brussee
Mary Renner
Ryan Yzenski

Other Village Officials

Gavin Renner, Mayor
Beth Patrick, Village Administrator
Sharon Brussee, Clerk of Council
Melissa Tremblay, Fiscal Officer
Darrell Ball, Chief of Police

Guests Present:

Kevin Howell, Wichert Insurance

Call to Order/Pledge of Allegiance:

The Village of Thornville regular Council meeting was called to order by Mayor Gavin Renner on July 27, 2015 at 7:00 p.m. by saying the Pledge of Allegiance.

Roll Call:

Roll call was taken with all members present.

Approval of Agenda for July 27, 2015:

A **motion** was made by Council President Heidi Robinson to approve the July 27, 2015 agenda and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

Review and Approval of Minutes from Regular Council Meeting for June 22, 2015:

A **motion** was made by Councilwoman Mary Renner to approve the Regular Council Meeting Minutes from June 22, 2015 as written and was seconded by Council President Heidi Robinson. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

Ryan Yzenski – Council Candidate:

Mayor Gavin Renner would like to appoint Ryan Yzenki to an Open Council Seat, and he requested approval from Council approve Mr. Ryan Yzenski's appointment.

With no further discussion, a **motion** was made by Council President Heidi Robinson to appoint Ryan Yzenski to Council and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

Mr. Ryan Yzenski took the Council Oath of Office and was seated at the Council table. Discussion was held regarding the term that Councilman Ryan Yzenski, and it was stated that his term would end on December 31, 2017.

Kevin Howell – Wickert Insurance

Mr. Kevin Howell discussed the Village's healthcare insurance renewal. Mr. Kevin Howell was asked to take out the healthcare insurance out to market by Village Administrator Beth Patrick. Mr. Howell gave an overview of those healthcare options. Mr. Kevin Howell stated the Village currently has a traditional plan. Mr. Kevin Howell stated that the current plan the Village has a 12.65% increase over last year, and it is in line with the other plans. He recommended changing the percentage that the Village employees are currently paying. He stated there are cheaper plans out there but they either have higher deductibles or the employees may have to travel further to a doctor. Councilwoman Mary Renner asked Village Administrator Beth Patrick if the employees are happy with their healthcare coverage. Village Administrator Beth Patrick responded that they were happy with their current healthcare coverage. Mr. Kevin Howell stated that the ages of the employees has an impact on the higher rate for coverage. Discussion was held regarding the healthcare rates for employees and Mr. Kevin Howell reviewed the rates. It was stated that the employees currently pay 20% of their healthcare insurance. Mr. Kevin Howell stated that if the Village chooses to do away with this plan that the Village won't be able to come back, and currently the Village is grandfathered in. It was asked by Village Administrator Beth Patrick what the advantage of being grandfathered

Minutes
Regular Council Meeting
3 South Main Street
Thornville Ohio
July 27, 2015

in. Mr. Howell responded that biggest thing is the low deductible. Mr. Kevin Howell responded that he didn't see enough savings (by going to another plan), and he would rather see the employees pay a little more to keep the traditional plan. Village Administrator Beth Patrick responded she needed to know which direction Council wanted to go in. It would be asked about the renewal effective date. Mr. Kevin Howell responded that it was September 1, 2015. Council President Heidi Robinson stated the Village could stay with the renewal plan and up the portion that the employees pay to keep the better deductible. Discussion was held on various options. Councilwoman Lynne Snider recommended that the representative from Wichert Insurance sit down with the employees. Village Administrator Beth Patrick responded that they have seen the numbers. Fiscal Officer Melissa Tremblay stated the Village could go with paying for single coverage only, and it could save the Village approximately \$20,000 a year. Council President Heidi Robinson stated that some businesses cover the employee only, if the spouse has other healthcare options. Discussion was held regarding the advantages of a Healthcare Savings Account (HSA). Mr. Kevin Howell responded that he didn't think this would benefit the Village because of the older age group of the employees. It was asked by Council President Heidi Robinson if the employees wanted to keep the renewal, and Village Administrator Beth Patrick responded that is her understanding. Council President Heidi Robinson recommended running the numbers and having the employees pick up 25% instead of 20% of their health insurance coverage because the rates keep going up. Councilwoman Lynne Snider agreed with the increase for having the employees paying 25% increase of their coverage. It was asked by Village Administrator Beth Patrick if Council wanted to stay with the same deductible and having the employees pay 25% of their coverage. Council President Heidi Robinson responded yes, if that is the plan the employees like. It was discussed when the employees would start paying 25% of their health insurance. Village Administrator Beth Patrick stated a decision needs to be made because of payroll. Mayor Gavin Renner agreed because there is only one more meeting before the next (healthcare) bill. Councilwoman Lynne Snider stated there isn't really any other choice the employees will have to pay more if they want to keep this plan. Councilman Dale Brussee asked Chief Ball what he thought about this since he is a Village employee. Chief Ball responded that he would have to pay it because he needs the coverage. Councilwoman Mary Renner asked if the percentage needs to be increased tonight or can it be increased at the beginning of the year and are there funds to float to the end of year to allow employees to adjust their spending. Fiscal Officer Melissa Tremblay stated another option is the Village will pay a certain amount, and the employee would pay the difference. Mr. Kevin Howell responded that a lot of companies do not pay for family insurance. Councilwoman Mary Renner stated the Village could pay a certain percent for spouse and another percent for the employee. Councilman Dale Brussee stated this would be very confusing. Mr. Kevin Howell said there are many different ways to do this. Councilman Dale Brussee stated that he like the recommendation of beginning the increase at the beginning of the year.

Council President Heidi Robinson made a **motion** to go ahead with the renewal and have the employees pay 25% of their premium starting with the first pay period of the year and seconded by Councilwoman Mary Renner. Discussion held. Councilman Dale Brussee stated that he hoped that Council would remember that this was passed in July. It was stated that Fiscal Officer Melissa Tremblay is attending the meeting and she won't forget. It was asked by Councilwoman Lynne Snider about whether the employees will be getting a 3% pay increase. Village Administrator Beth Patrick responded that is built into next year's budget. A roll call vote was taken with all members voting yea. **Motion passed 5-0.**

Police Report for June 2015:

Police Chief Darrell Ball presented the June 2015 Police Report.

Cases Handled:

2 Assistance Calls

2 Thefts

Minutes
Regular Council Meeting
3 South Main Street
Thornville Ohio
July 27, 2015

1 Threat/Harassment
5 Traffic Cases
Auxiliary Hours Worked
Total: 64
Craig Carver – 12
Chuck Sutphen – 16
Brett Blake – 8
Jamie Sickels –
David White – 0 On leave Air National Guard
Mark Stoneman – 8
Wendy Swinehart – 12
Trainings Attended

OPOTA continuing education for law enforcement is four (4) hours for the 2015 year.
Chief Darrell Ball stated that all training will be completed by the end of the year.
Items of Importance:
Nothing to report.

Councilman Dale Brussee asked Chief Darrell Ball about problems with pedestrians crossing in the crosswalk. Chief Darrell Ball responded that he is aware of the problem and will be having someone sitting there at the intersection. He added there are talks with changing the lighting or the pattern of the light because it switches very quickly. Councilman Dale Brussee stated that drivers are going fast through the intersections. Chief Darrell Ball added that 2 of the tickets that were written because drivers ran the red light. Chief Ball stated there will be officers at Main Street as well as Columbus Street.

Mayor's Report for July 27, 2015:

Mayor Gavin Renner read the July 27, 2015 Mayor's Report to Council.
Office Hours:

Due to a large project at work, Mayor Renner will not be able to do office hours through August. Mayor Renner's contact information is 614-745-4802 or

mayor.thornville@gmail.com
Correspondence:

- Received an anonymous letter from a concerned resident regarding weeds and grass, junk vehicles and leaves in their backyard. Resident requested doing more to pursue compliance. Mentioned fines, mowing non-compliant properties, and leaf removal.
- Contacted NLSD Superintendent Tom Perkins regarding attendance of the Sheridan Varsity Football team and Cheerleaders at the 4th of July parade. He plans to check in with the coaches to understand what issues there were with attending the Thornville Event this year.
- Sent a letter of apology to Mr. and Mrs. Shearer of 108 Hickory Way regarding their recent experience with the cancellation of their pool party scheduled for July 11th. Received an email response from Mrs. Shearer thanking Mayor Renner for the apology. She also provided information regarding other issues of concern regarding pool operations and indicated that the pool party issue was the last straw. She did say they will consider getting a membership next year if issues are resolved.
- Mary and Mayor Renner worked at the pool during July 4th \$1.00 Swim. There were approximately 65 attendees. Roughly 1/3 members and 2/3 walk-ins. There were 2 lifeguards from Crooksville to fill in as other lifeguards weren't available. Mayor Renner thanked Village Administrator Beth Patrick, Hunter, Marissa and Mary Renner for helping out. He also thanked Bob Patrick for helping count inventory.

Solicitor:

- Received numerous emails regarding a former employee of the Village regarding discipline procedures in the employee manual.

Minutes
Regular Council Meeting
3 South Main Street
Thornville Ohio
July 27, 2015

- Received advice for how to fill out employment verification form for Perry County JFS.
- Mayor Renner needs to follow up with the Prosecutor regarding procedures for dealing with returned certified letters for weeds and grass. There are a lot of letters being returned because people are not picking them up.
- Have a number of zoning issues. Mayor Renner will need to follow up with the solicitor on including approval process alternate materials for driveways, procedure for changing zoning districts for properties on Arlington Ave.

Online:

- Received numerous online complaints regarding vehicle break-ins on Craig Drive. Individuals are breaking into unlocked vehicles to remove items of value and money. Referred victims to contact the Police Department.
- Numerous postings regarding pool hours, 4th of July events. Movies in the park, community yard sale, cross-posted information regarding other events sponsored by local businesses, churches and Thorn Twp. Fire Dept.
- Received complaints regarding date of the 4th of July Parade this year.
- Received numerous complaints regarding the lack of attendance of the Football team and Cheerleaders at the 4th of July Parade.

Press Contacts:

- Sent Scott Rawdon correspondence regarding recent redevelopment of the former hardware site by a private party. Provided information on the history of the situation and Village's stance on development.

Mayor's Court

- Checked on concerns regarding information requests/background checks for military personnel. Found that requests are not sitting around for longer than a few days. Learned that the Mayor's Court Clerk is coming into the office to do paperwork even when Mayor's Court doesn't have session. Requested that Mayor's Court Report be completed a week prior to Council meetings.

Zoning Inspector:

- Requested that Zoning Inspector place copies of violation notices in file. That was done by July 6.
 - Thank you card from Bill Hines Family regarding the proclamation for his 90th Birthday and Grand Marshal at the Grand Marshal of the Fourth of July.
- Additional Correspondence:
- Project Life Saver Project at Buckeye Hills on August 17 in Marietta.
 - Received a letter from the Ohio Academy of Sciences regarding sending letters recognizing local students who excel in Science. Mayor Renner is going to check to see who participated so that he can send letters.

Councilman Dale Brussee voiced his concern about loud music played at the business across this street. He asked if there are any restrictions on volume and length of time. Chief Darrell Ball responded the only thing that can be done if it is disorderly or egregious, and if it is an annoyance. Chief Darrell Ball stated that he would have to advise them first before they could be charged. Councilman Dale Brussee stated that he could hear music at his house and it was exceptionally loud. Councilman Dale Brussee asked if there was anything in the Ohio Basic Code. Chief Darrell Ball responded this wasn't anything in there. Chief Ball stated he had questions if there is a noise ordinance. Councilwoman Lynne Snider commented that people should be happy that this business is putting themselves out there. Chief Darrell Ball added the Village does not have a noise ordinance and there is nothing in the Ohio Basic Code.

Monthly Water Report to Perry County Commissioners for June 2015:

With no discussion held, a **motion** was made by Councilman Dale Brussee to receive the Monthly Water Report to the Perry County Commissioners for June 2015 and was seconded by Council President Heidi Robinson. A roll call vote was taken with all members voting yea. **Motion passed 5-0.**

Minutes
Regular Council Meeting
3 South Main Street
Thornville Ohio
July 27, 2015

Monthly Water Report to Council for June 2015:

With no discussion held, a **motion** was made by Councilwoman Mary Renner to receive the Monthly Water Report to Council for June 2015 and was seconded by Councilwoman Lynne Snider.

Discussion held. Councilman Dale Brussee voiced his concern that the Village is treating more water than the Village is distributing and this is also true for the County. Mayor Gavin Renner responded that it was a very raining June. A roll call vote was taken with all members voting yea. **Motion passed 5-0.**

Mayor's Court Report for May 2015:

Discussion was held regarding the Mayor's Court Report for May. It was stated by Councilman Dale Brussee that the end of May don't match up with the beginning of June, and it is difficult to understand. It was stated by Fiscal Officer Melissa Tremblay that it should begin with the 1st of the month to the last day of the month.

With no further discussion, a **motion** was made by Council President Heidi Robinson to receive the Mayor's Court Report for May and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 5-0.**

Mayor's Court Report for June 2015:

A **motion** was made by Council President Heidi Robinson to receive the Mayor's Court Report for June 2015 and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 5-0.**

Mayor Gavin Renner thanked Chief Darrell Ball and the Auxiliary Officers for helping with the Fourth of July Parade.

Administrator's Report:

Village Administrator Beth Patrick presented the Administrator's Report.

- Spoke with AT&T Representative and the Village has a new 1-year long-distance verbal contract, effective July 2, 2015. The Village will be sharing 250 minutes with all phone lines. Total cost is \$15 long-distance for all phone lines. Village Administrator Beth Patrick thanked Fiscal Officer Melissa Tremblay for her assistance.
- Took the levies down to the Board of Elections. Everything has been submitted properly. The paperwork will be going to the State.
- The Village participates in the ODOT Winter Road Salt contract. Cargill was awarded for our district \$76.54 per ton.
- J. Jennie has been cold patching and grinding for the last couple of weeks. She thanked Shelly Company for their donation of grindings.
- Hopes to get more projects done since the weather is getting better.
- 106 pool memberships. Need to think of ways to increase pool membership.
- Freezer replaced at the pool. Took the freezer from the ballpark concession stand. She did let Tim Cooperrider know about this.
- Busy on the Fourth of July at the pool.
- Staffing lifeguards has been a challenge this year. She went to New Lex and has been working with Mandy McConaha to get lifeguards. The Village will be getting 3 lifeguards from New Lex.
It was recommended by Council President Heidi Robinson that pool information should be added on the Village website.
- Someone broke into the pool and there was damage to the floodlights and the concession stand was broken into at the ballpark.
- Austin Dittoe was nominated as Pool Manager by someone that was published in the *Perry County Tribune* in the Public Eye Section.
- Shelly Lift Station – change order for \$1,563 for additional labor and equipment cost in association with move existing beam at the base of the wet well that interfered with installation of the new pump.

Minutes
Regular Council Meeting
3 South Main Street
Thornville Ohio
July 27, 2015

- Water tower – AT&T circuit has been disconnected, effective June 13.
- Letters sent to customers about deduct (second) meters to have cross-connection control device installed no later than October 1, 2015.
- Sent letters to the residents about the Water Tower maintenance.
- Part of the Water Tower contract the Village had been paying \$66,681, and starting this contract year the Village will be \$19, 473.
- Received from Solicitor Zets the Use Agreement for Village-Owned Real Property.

Presentation and Payment of Bills:

Village Administrator Beth Patrick presented the bills to Council. A motion was made by Councilwoman Lynne Snider to pay the bills and was seconded by Council President Heidi Robinson. A roll call vote was taken with all members voting yea. **Motion passed 5-0.**

Discussion held regarding the electric bill at the ball park.

Bank Reconciliation:

A motion was made by Councilman Dale Brussee to receive the Bank Reconciliation and was seconded by Council President Heidi Robinson. A roll call vote was taken with all members voting yea. **Motion passed 5-0.**

Fiscal Officer's Report:

Filled out the 2008 – 2011 for the Cargill bills to the Attorney General's Office. The Village may be getting a refund back around September.

Zoning Report – Council Representative Dale Brussee:

- Discussed weeds and grass.
- Discussion on hard surface driveways and alternatives.
- Lot split on Arlington Ave.
- Attorney's answers to questions.

Committee Reports

Public Facilities and Safety – Chairperson Dale Brussee

- No meeting held because nothing to discuss.

Parks and Recreation – Chairperson Lynne Snider

- No meeting held due to lack of quorum.

Personnel – Chairperson Heidi Robinson

- No meeting held due to lack of quorum.

Finance – Chairperson Mary Renner

- No meeting held due to lack of quorum.

Discussion was held regarding Committee assignments because of new council member. It was asked by Mayor Gavin Renner if Councilman Ryan Yzenski had any preferences and to let Mayor Renner know. Councilman Ryan Yzenski stated that he would like Parks and Recreation, and it was also mentioned Public Facilities may be a good match. Mayor Renner stated he would look over the breakdown.

Unfinished Business:

None.

New Business:

None.

Council Comments:

Councilman Dale Brussee asked what the status is on the house that has the stop work order. Mayor Gavin Renner responded that he needs to speak to the Solicitor about this matter.

Minutes
Regular Council Meeting
3 South Main Street
Thornville Ohio
July 27, 2015

Council President Heidi Robinson had no comment.
Councilman Ryan Yzenski had no comment.
Councilwoman Mary Renner thanked most of the employees of the Village for working very hard at the pool this summer. She wanted to lift up the Pool Manager and Assistant Manager; they have done a great job stepping into those positions.
Councilwoman Lynne Snider asked if we have a better handle on what the Zoning Inspector was doing and getting the letters out. Mayor Gavin Renner responded there is a problem with people not receiving their certified letters, and he will be contact the Prosecutor on what process he wants the Village to follow. Zoning held regarding the Stop Work Order on the property on South Main Street. Zoning Representative Dale Brussee stated that this is a question for the Solicitor on how to proceed. Discussion was held regarding the Mayor's Court Clerk duties. The Mayor's Court Clerk still needs to do a Report regardless of whether or not there is Mayor's Court. It was also discussed in the Zoning information on the board is up-to-date, and it was stated that it was not. Councilwoman Lynne Snider voiced her concern that nothing is being done on Zoning. It was discussed that certified letters can be served at property-owner's place of employment because the certified letters are not being picked up at the Post Office. The Resource Fair will be held on July 30, and there will also be music before the movie.

Citizens Comments:

Clerk of Council Sharon Brussee asked if Council was going to take up the open-fire ban that was brought up by Ms. Bugh at the last Council meeting. Discussion was held, and it was determined that the Village would follow what is in the Ohio Basic Code. Council President Heidi Robinson stated that the Village is not interested in investing time and money for something that is already in place.

Chief Darrell Ball thanked Council for extending the insurance increase date to the first of the year. He appreciated Council's decision to extend the date to the first of the year, and he understands the reasons for the increase.

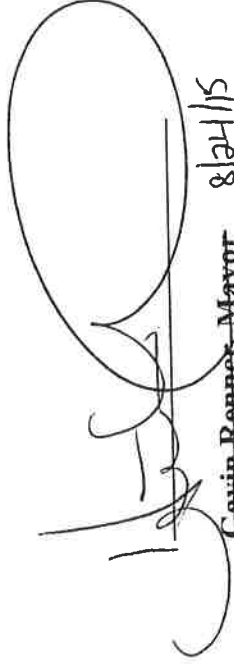
Meeting Announcements

- August 17 - Committee Meetings – Council President Heidi Robinson will not be in attendance.
- August 24 – Council Meeting
- Community Yard Sale

Adjournment:

With no further discussion, a **motion** was made by Councilman Dale Brussee to adjourn and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 5-0.**

Meeting adjourned at 8:40 p.m.


Gavin Renner, Mayor 8/24/15
HR



Sharon Brussee, Clerk of Council

Page Intentionally Left Blank